

## CHANGE OF POSTAL ADDRESS OR NAME FORM

Use this form to change your postal address or name on your TasWater account. Upon completion, you will receive confirmation.

### 1. CUSTOMER DETAILS

|             |   |  |  |            |  |  |  |  |
|-------------|---|--|--|------------|--|--|--|--|
| Account No. | 2 |  |  |            |  |  |  |  |
| Last Name   |   |  |  | First Name |  |  |  |  |
| Email       |   |  |  | Phone      |  |  |  |  |

### 2. PROPERTY DETAILS

|          |  |  |  |            |  |  |  |  |
|----------|--|--|--|------------|--|--|--|--|
| Unit No. |  |  |  | Street No. |  |  |  |  |
| Street   |  |  |  |            |  |  |  |  |
| Suburb   |  |  |  | Postcode   |  |  |  |  |

### 3. NEW POSTAL ADDRESS DETAILS

|                |  |  |  |            |  |          |  |  |
|----------------|--|--|--|------------|--|----------|--|--|
| Effective date |  |  |  | PO Box     |  |          |  |  |
| Unit No.       |  |  |  | Street No. |  |          |  |  |
| Street         |  |  |  |            |  |          |  |  |
| Suburb         |  |  |  | State      |  | Postcode |  |  |

### 4. NEW NAME DETAILS

|  |                          |  |  |                            |                          |  |  |  |
|--|--------------------------|--|--|----------------------------|--------------------------|--|--|--|
| New last name  |                          |  |  | New first name             |                          |  |  |  |
| Proof of name change: please attach a copy of one of the following documents |                          |  |  |                            |                          |  |  |  |
| Driver's licence   | <input type="checkbox"/> |  |  | Divorce papers             | <input type="checkbox"/> |  |  |  |
| Marriage certificate   | <input type="checkbox"/> |  |  | Change of name certificate | <input type="checkbox"/> |  |  |  |

### 5. AUTHORISATION

|      |  |  |  |           |  |  |  |  |
|------|--|--|--|-----------|--|--|--|--|
| Name |  |  |  | Signature |  |  |  |  |
| Date |  |  |  |           |  |  |  |  |

### PRIVACY STATEMENT

TasWater is bound by the *Tasmanian Personal Information Protection Act 2004* and the *Commonwealth Privacy Act 1988*. We may collect personal information from you in order to enable us to provide water, sewerage and ancillary services to you. If we do not collect that information we may not be able to provide a service to you or process any application or complaint you make to us. We will only use your personal information in connection with our dealings with you – for example, in relation to account billing and concessions, development applications and complaints. We will not use your personal information except for the purpose for which it was collected, nor will we disclose it to any other person except as permitted or required by law. This may include disclosure to contractors and agents we engage to perform or assist in a relevant function or activity or, where necessary, to other public sector bodies for the efficient storage and use of the information. At all times your personal information will be managed in accordance with the Personal Information Protection Act and the Privacy Act. To understand more about our obligations and your rights, including your right to request access to personal information we hold about you, please see the information on our website at [www.taswater.com.au/About-Us/Governance-and-Policies](http://www.taswater.com.au/About-Us/Governance-and-Policies), email our Privacy Officer at [enquiries@taswater.com.au](mailto:enquiries@taswater.com.au) or request in writing to the Privacy Officer, TasWater GPO Box 1393, Hobart TAS 7001.

### PLEASE RETURN FORM TO TASWATER

|      |                              |       |  |
|------|------------------------------|-------|--|
| Mail | GPO Box 1393 Hobart TAS 7001 | Email | <a href="mailto:enquiries@taswater.com.au">enquiries@taswater.com.au</a> |
|------|------------------------------|-------|--|